

# How to add hours of operation in the Print Program?

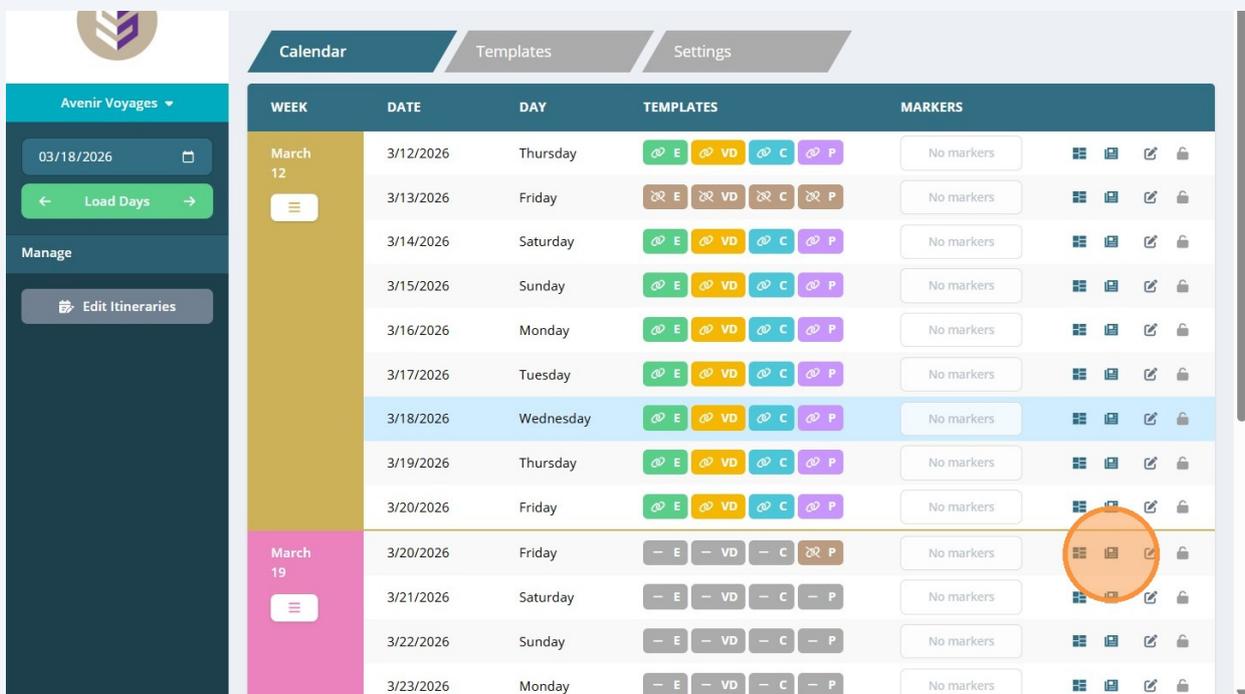
This guide is also available as a video. Click the link below to watch:

[scribehov.com/embed-preview/How to add a hours ...](https://scribehov.com/embed-preview/How%20to%20add%20a%20hours%20...)

Learn how to effectively manage your hours of operations in the print program. This guide will walk you through the steps to ensure your daily program is perfectly arranged for guests and staff.

1 Navigate to your GO Software URL and open the Itinerary Page.

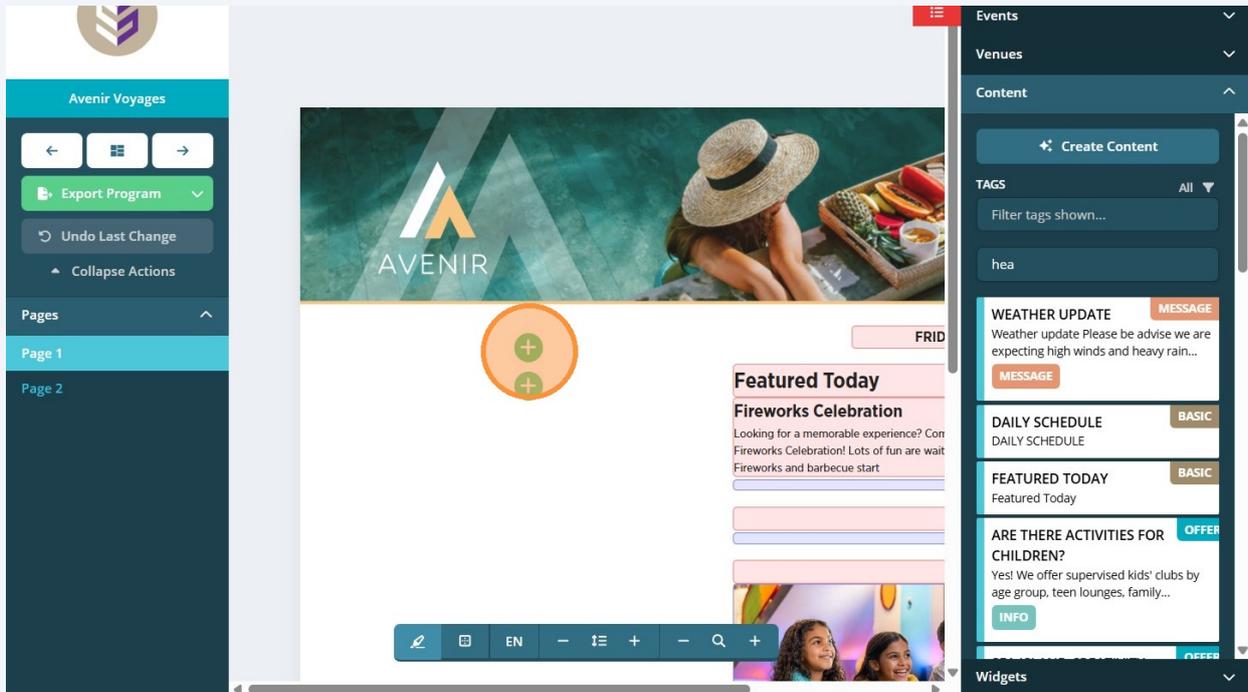
2 Click on the "Newspaper Icon" to open the feed editor for the specific day.





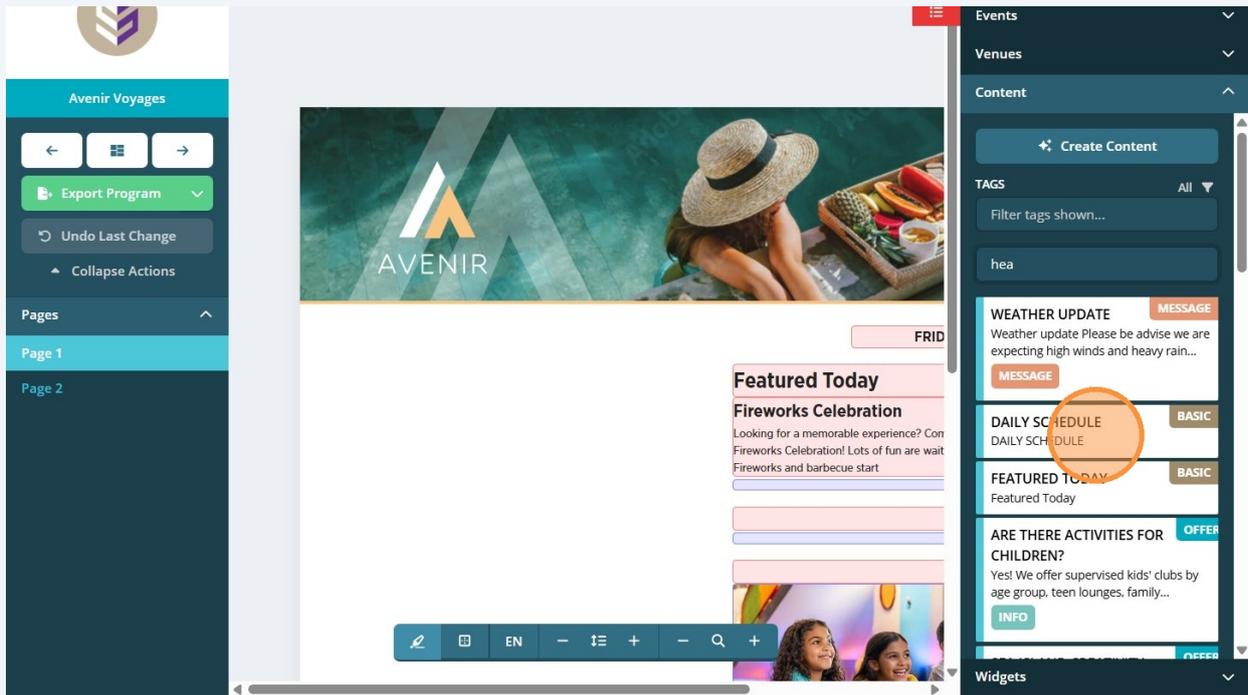
Note that this change can also be made directly on a Template. If that is the case, go to the Template Library, find the Template you want to edit, click the "Newspaper Icon", and follow the steps below.

3 Click on the + to add a content blurb.



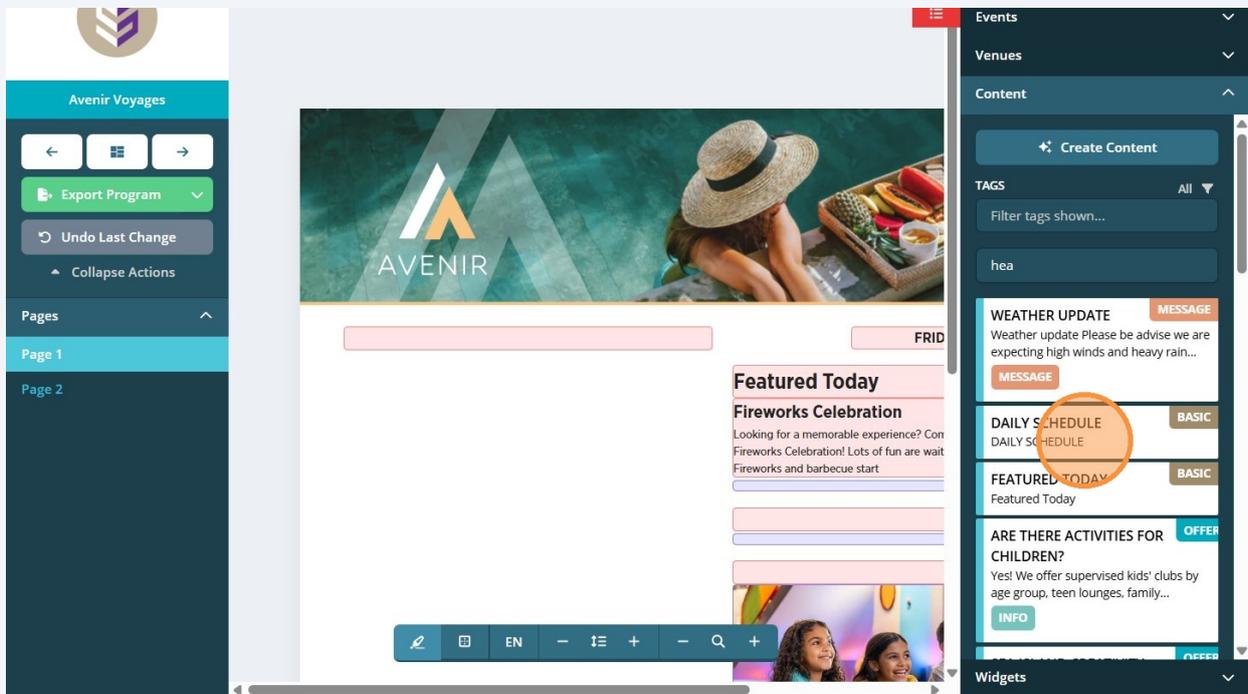
4

On the content menu located on the right side of the screen, search the content blurb to add a heading for the hours of operation.

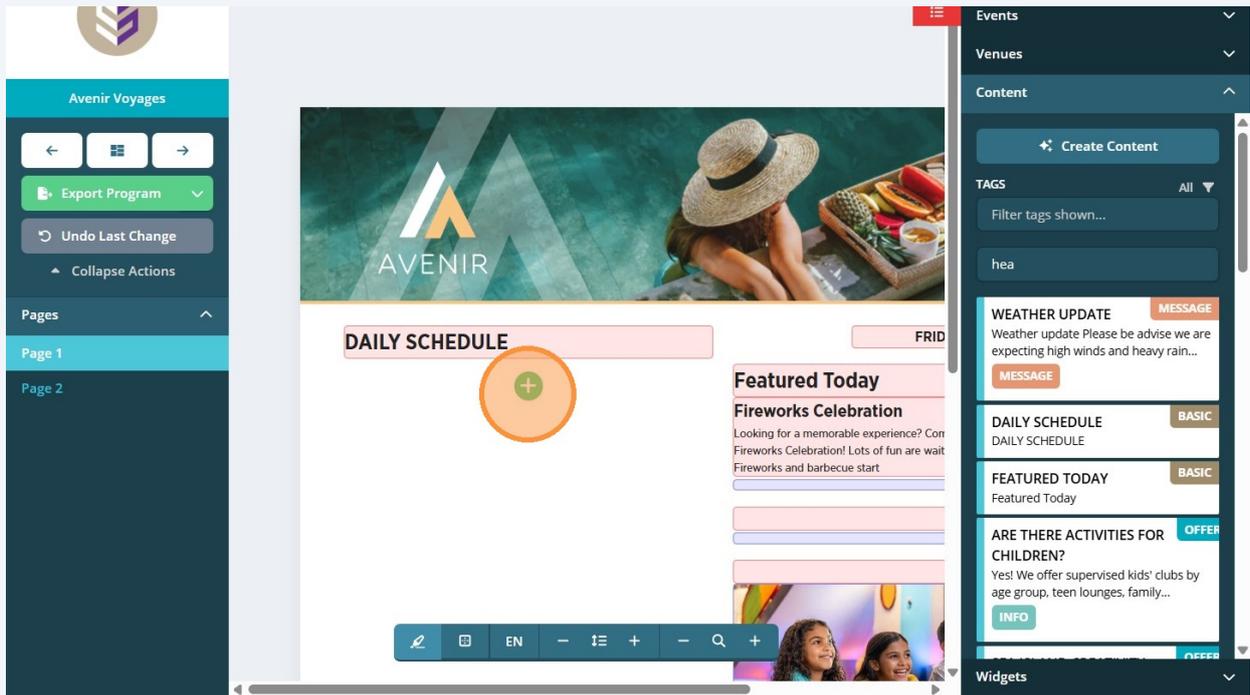


5

Drag and drop the header.

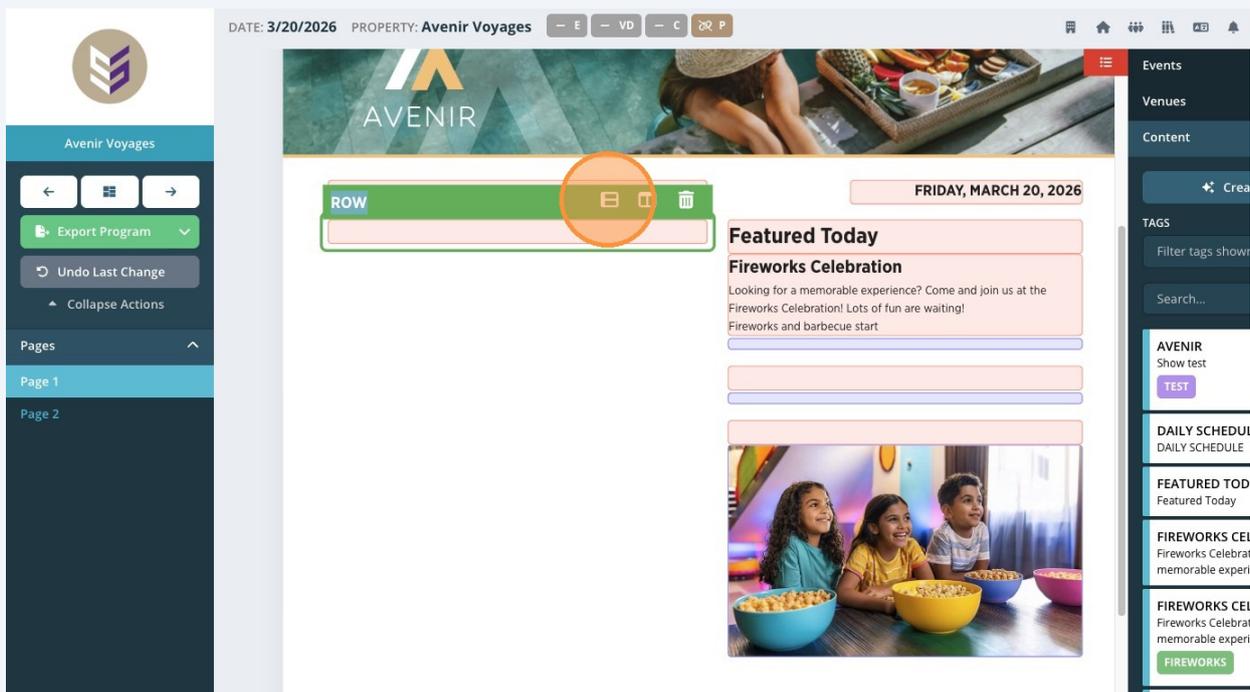


6 Click the + to add another content blurb.



7 Or,

If the "+" icon is not available, you can double-click the blurb box (a green row will appear), then click the first icon to add an additional blurb box.

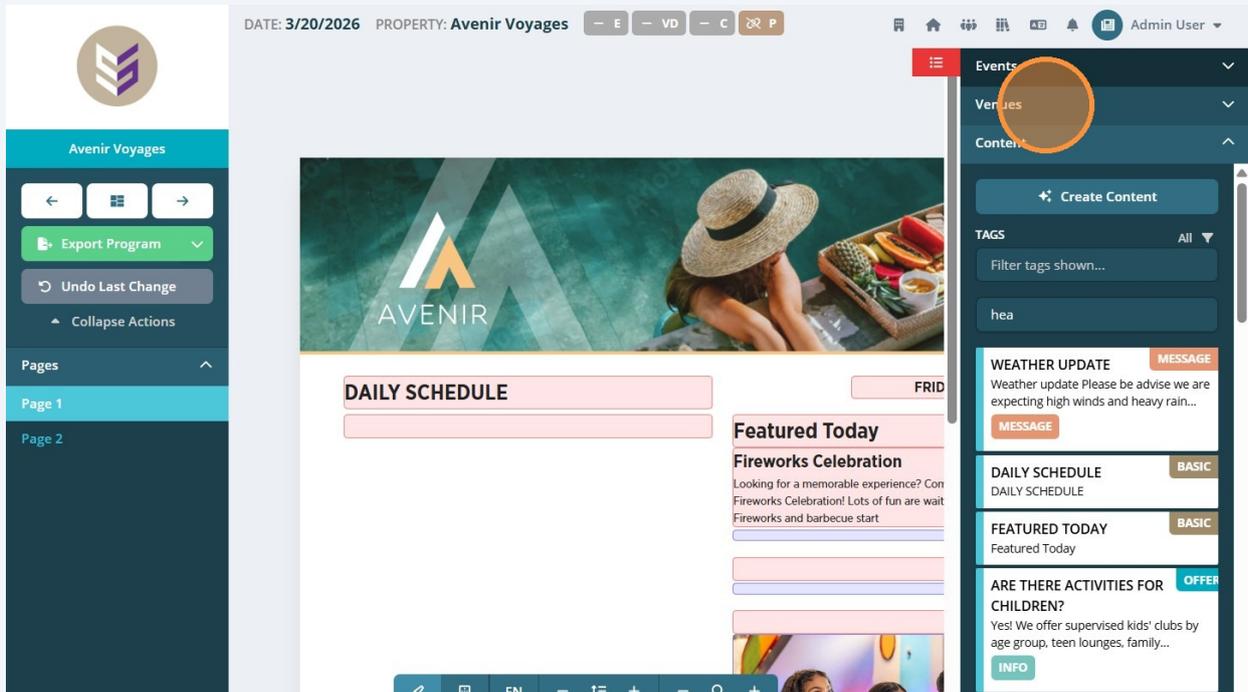


8 Depending on your GO version, the venue rundown may found under:

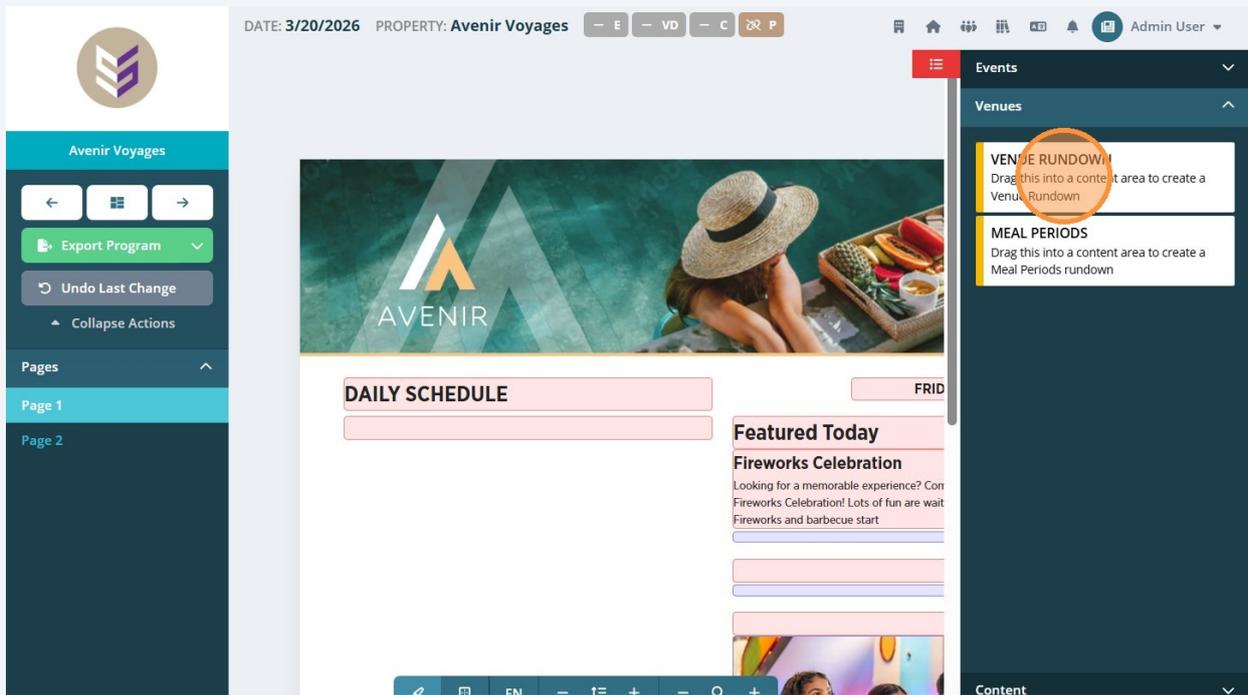
- **"Venues"**

OR

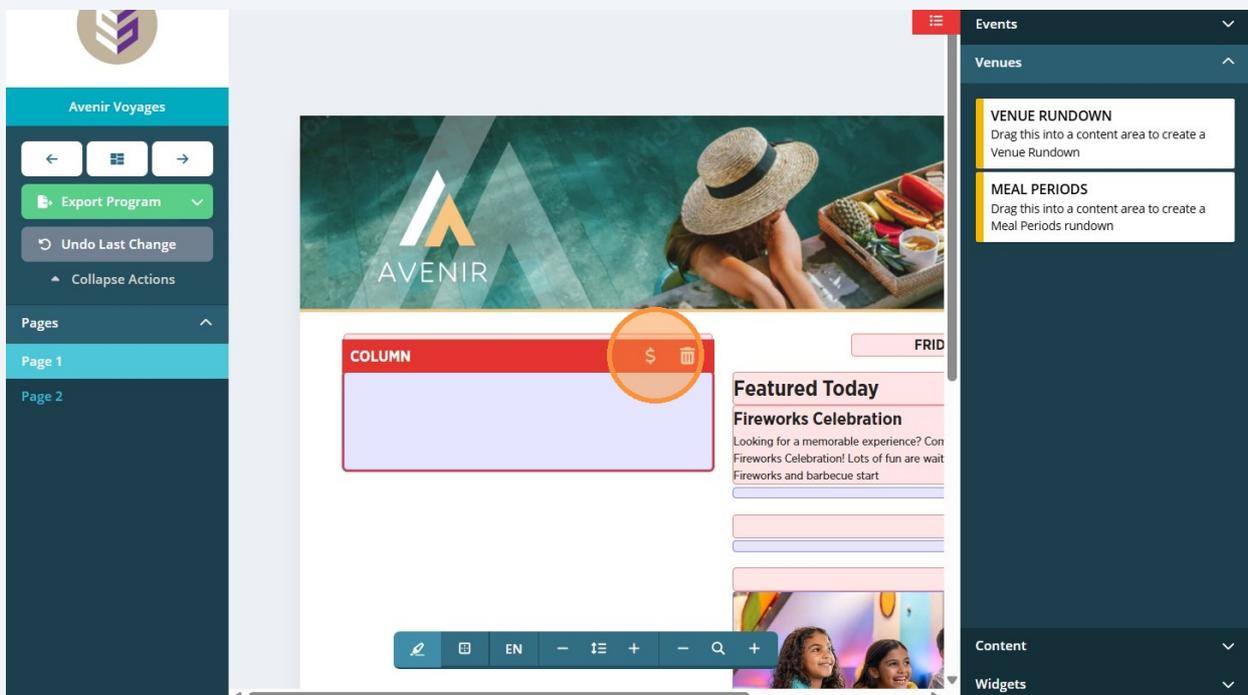
- **"Widget"** – To view the "Widget" tab, minimize the "Content" tab.



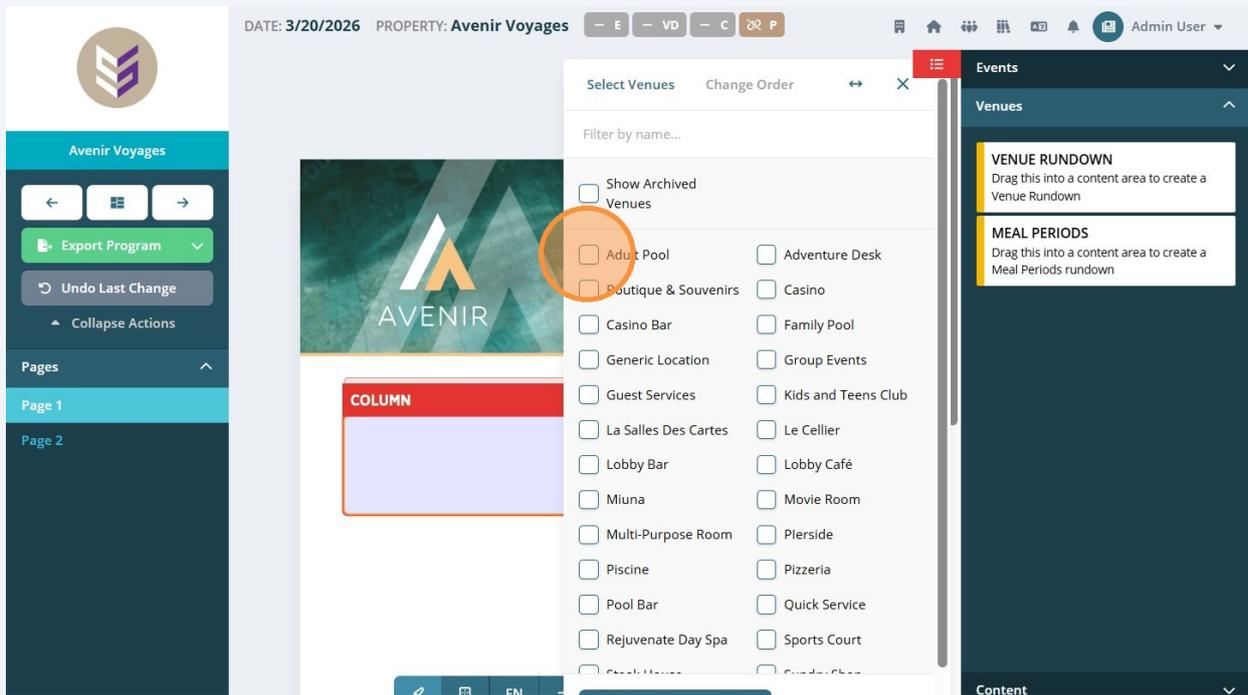
9 Drag and drop the Venue Rundown into the content blurb.



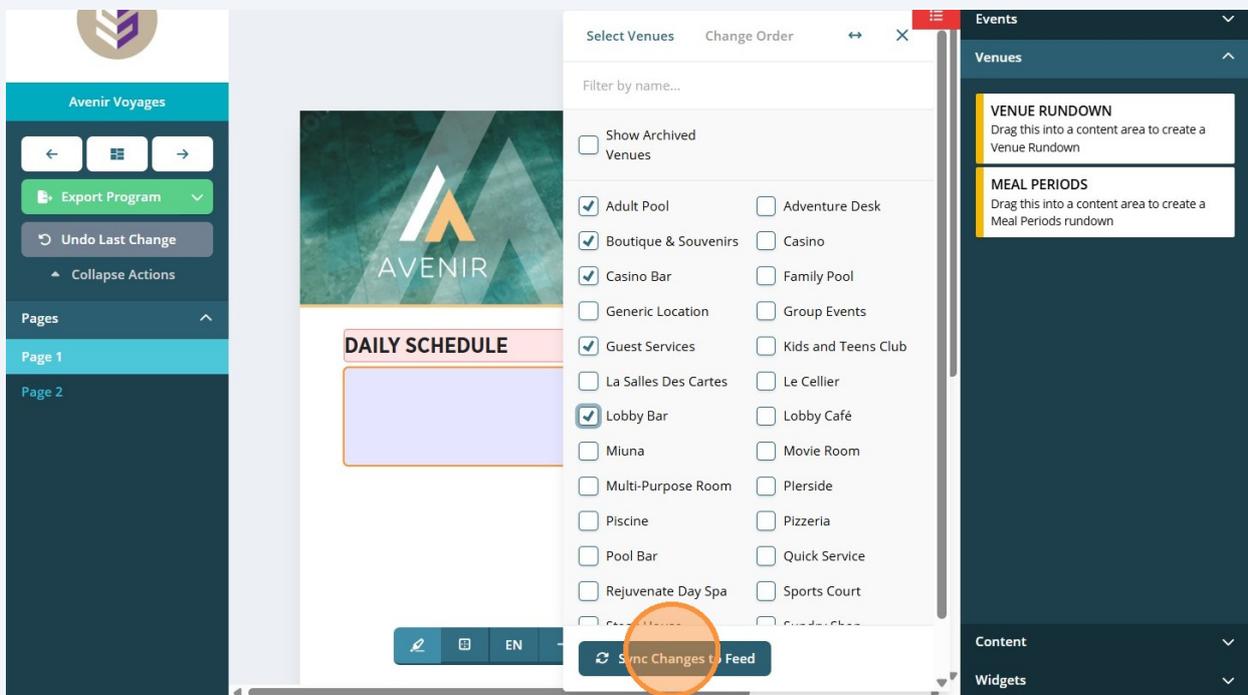
10 Click the \$ icon to choose the venues that will display the hours of operation.



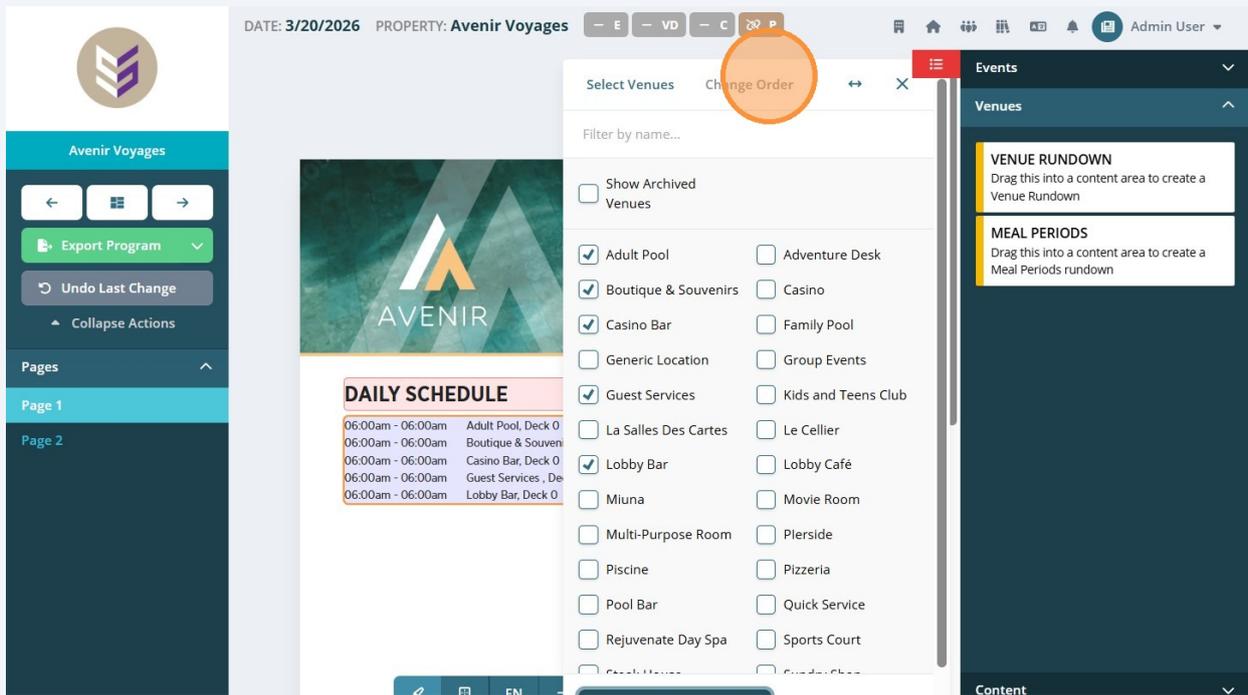
11 Click on the checkbox to select the venue or multiple venues.



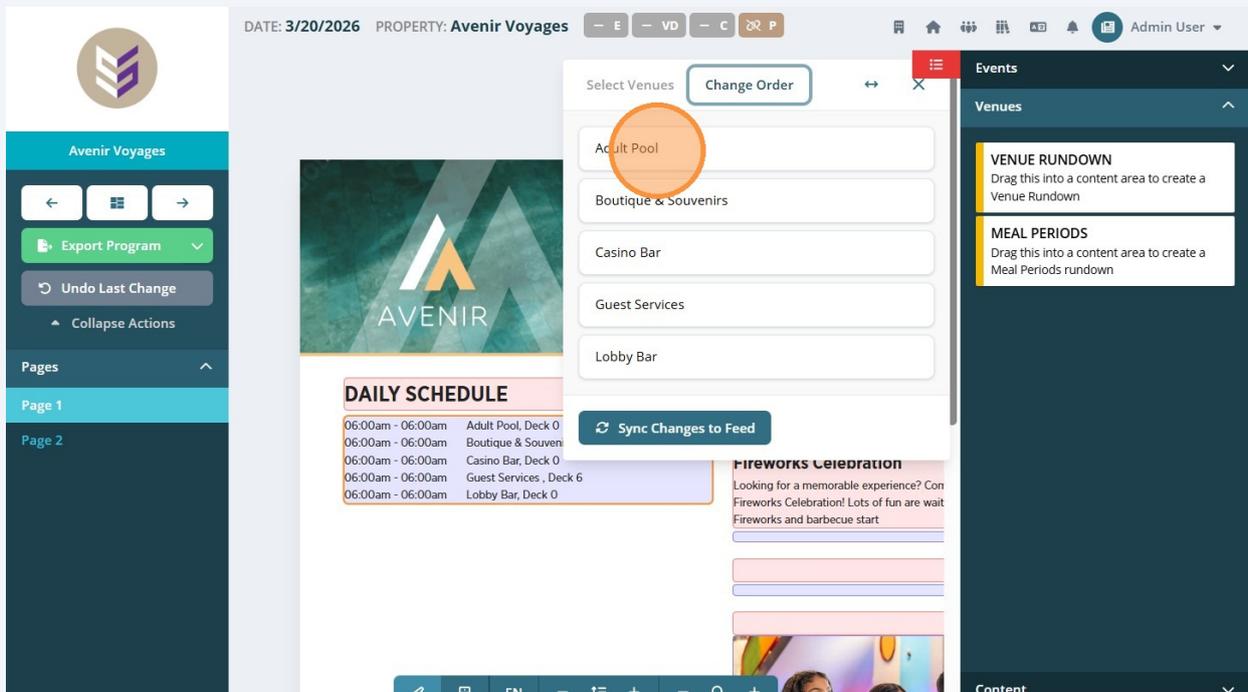
12 Click "Sync Changes to Feed"



13 Click "Change Order" to reorganize the venue's order.



14 Click and drag the venue to reorder it.



## 15 Click "Sync Changes to Feed"

The screenshot displays the Avenir Voyages management interface. At the top, the date is 3/20/2026 and the property is Avenir Voyages. The interface includes a left sidebar with navigation options like 'Export Program', 'Undo Last Change', and 'Pages'. The main content area shows a 'DAILY SCHEDULE' table and a 'Fireworks Celebration' section. A modal window titled 'Select Venues' is open, listing venues such as 'Lobby Bar', 'Boutique & Souvenirs', 'Casino Bar', 'Guest Services', and 'Adult Pool'. A blue button labeled 'Sync Changes to Feed' is highlighted with an orange circle. On the right, a 'Venues' sidebar contains 'VENUE RUNDOWN' and 'MEAL PERIODS' sections, each with instructions to drag into a content area.

DAILY SCHEDULE	
06:00am - 06:00am	Adult Pool, Deck 0
06:00am - 06:00am	Boutique & Souvenirs
06:00am - 06:00am	Casino Bar, Deck 0
06:00am - 06:00am	Guest Services, Deck 6
06:00am - 06:00am	Lobby Bar, Deck 0

Fireworks Celebration	
Looking for a memorable experience? Con	
Fireworks Celebration! Lots of fun are wait	
Fireworks and barbecue start	



Each blurb box is independent. If you want to display different hours by department, each section will need its own venue rundown